

KCEMS Controlled Substance Log

Hospital Name: _____

| | Date | Time | Box # IN | Box # OUT | Medcom Number | Agency Name | Unit Number | Seal Numbers | | Medic Number | Medic Last Name |
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A completed incident report must be presented to pharmacy, and faxed to KCEMS at 451-8462, prior to having a box with missing or broken narcotics refilled. Pharmacy should keep a copy of the incident report attached to the pink Controlled Substance Record. Call 451-8438 to report discrepancies. After hours leave a detailed message, including a call-back number, on the Exposure Hotline.

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